



2023/24

ANNUAL REPORT

epilepsy
ACT

www.epilepsyact.org.au
abn: 11 477 115 050

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Thank you to:



ACT
Government

Health



The 2023/23 financial year was another big year for Epilepsy ACT. This year saw an increase in events and community engagement, with a range of activities including Christmas in July, Paint your Epilepsy, the National Walk for Epilepsy in October, the Make March Purple campaign and the annual Walk for Epilepsy around Lake Burley Griffin. These events raise awareness, foster community engagement and help raise vital funds for support the work we do.

This year also saw the introduction of both national and local peer supports groups. 19 national sessions (virtual), and 6 local sessions (in person) were held between February and June with great success. We also saw over 400 people attend epilepsy training, with almost 100 people attending virtually, and 350 attending in person. Whether they are people living with epilepsy, their families, careers, friends, teachers or colleagues it's encouraging to see some many people go through the training and increase their understanding of epilepsy and we hope this trend will continue with even more people taking part in the training next year.

The Epilepsy Smart Australia Program, a collaboration of all the Epilepsy organisations across Australia funded by the Federal Government continued. The program has helped to standardise training and education across Australia, improved our technology and introduced the National Epilepsy Support Service, a national telephone support services that provides information, advice and support. We are grateful for the funding provided for this program as it allowed us to grow our reach and increase our impact.

Despite this being the final year of funding for the program we will continue to work collaboratively with our colleagues in other states and territories to achieve our shared vision of improving the lives of people, and their families, living with epilepsy.

None of this would be possible without the tireless efforts of the Epilepsy ACT team and the support of the many volunteers who show up and help. We are forever grateful for the dedication, care and support you show in the delivery of services to people living with epilepsy. Thank you.

Regards,
Peter Brown



CEO REPORT

Overview of the Year: The 2023/24 financial year marked a period of incredible achievements and meaningful community impact for Epilepsy ACT. This year was also the final year of funding from the Epilepsy Smart Australia Program, and while our work continues, I would like to take this moment to express our deep gratitude to the Australian Government for supporting our programs over the years. Their commitment has helped us to provide invaluable resources, build awareness, and extend our reach within the Canberra region.

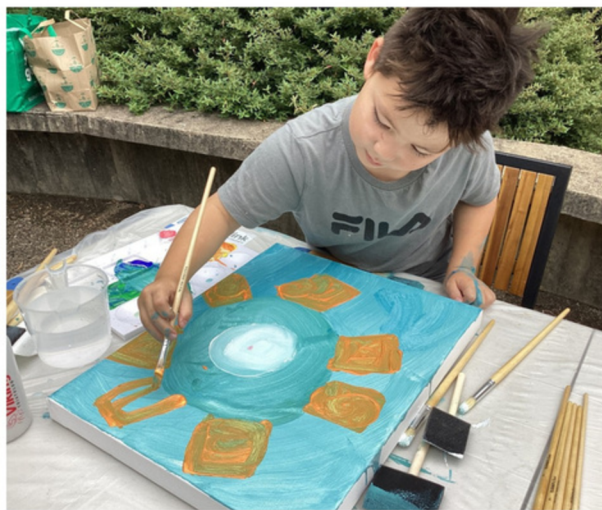
Events and Community Engagement: Our annual events and engagement activities continued to foster connection, raise awareness, and drive our mission. The Christmas in July Party, a highlight for many, was a great success. With over 70 attendees, we enjoyed a day filled with kite-making and flying under perfect weather conditions. It was a beautiful day for making connections, building community, and enjoying the outdoors. In March, we held the annual Walk for Epilepsy around Lake Burley Griffin, complete with family activities and a strong turnout. Thank you to all our wonderful volunteers, supporters, and participants who made this event a heartening display of community solidarity. This year's event raised \$[insert amount], and every dollar goes toward supporting epilepsy awareness and services. We're especially grateful to our friends at the Tradies Club in Dickson and the many pharmacies across Canberra, Queanbeyan, and Bungendore who sold our soft purple cows and puppies, helping to generate awareness and much-needed funds for our programs. Westfield Woden also played a pivotal role, graciously allowing us to sell plush toys throughout the centre.

Training and Outreach: Epilepsy ACT provided an array of training sessions over the past year, addressing the needs of schools, workplaces, and private groups across the region. These sessions empower people to better understand and support those living with epilepsy, building a more inclusive community.

Additionally, we participated in the launch of the Child UnLimited initiative at Parliament House, aligning ourselves with organisations dedicated to making a difference in the lives of young people.

Media and Awareness Initiatives: Throughout the year, Epilepsy ACT was active in the media, participating in four radio interviews, including an important segment on ABC Canberra discussing SUDEP (Sudden Unexpected Death in Epilepsy) and the Make March Purple campaign. Riotact also supported us with articles and homepage features, helping to shed light on epilepsy stigma and SUDEP. These public platforms are essential to spreading awareness, and we thank our media partners for helping us to amplify these important messages.

National Walk for Epilepsy: In an exciting collaboration, Epilepsy ACT joined forces with five other state-based organisations for the National Walk for Epilepsy. Over 25 days, participants across Australia walked, cycled, and swam to raise funds and awareness. This campaign was a tremendous success, bringing visibility to epilepsy and uniting the community around a common cause. We're grateful to all the participants and supporters who walked with us.





Art and Expression: This year, we held a “Paint Your Epilepsy” workshop, offering two sessions—one for adults with epilepsy and one for children and their carers. The creativity that emerged was outstanding. Inspired by the beautiful art, we held an exhibition at Westfield Woden, where the artworks were displayed for several weeks. We extend our heartfelt thanks to the Westfield Woden team for their generosity in providing retail space for the display and supporting our vision. Most of the artwork was sold through an online auction, making this event both a financial and artistic success.

Educational Partnerships and Internships: The first half of 2024 saw our organisation benefit from a Social Work placement with the Australian Catholic University. Emma, our intern, was a fantastic addition to the team, bringing fresh perspectives and energy. Her time with us underscored the value of practical, hands-on experience, both for students and our organisation. We hope to continue offering placement opportunities to inspire the next generation of social workers and community leaders.

Gratitude to Staff and Volunteers: Our work would not be possible without our dedicated staff and volunteers, who bring passion and commitment to our cause every day. Their unwavering dedication allows us to deliver vital services, reach new heights in awareness, and support individuals and families affected by epilepsy across the Canberra region. Thank you to each member of our team for your hard work, resilience, and heart.

In Closing: 2023/24 was a year of significant growth and accomplishments, with Epilepsy ACT making strides toward our vision of a more inclusive, supportive community for people living with epilepsy. As we look forward to the coming year, I am filled with optimism and gratitude for the continued support of our partners, volunteers, and community members. Together, we will continue to make a difference, step by step.

Fiona Allardyce

A SNAP SHOT

25 Peer Support Groups
(virtual and in-person)

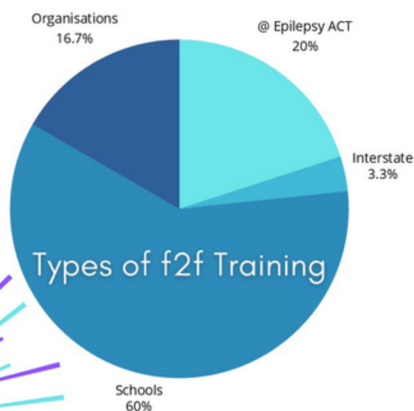
449 people
completed
epilepsy
training



↑1% to 3125



↑10% to 752



Over \$27k
raised during
Make March Purple

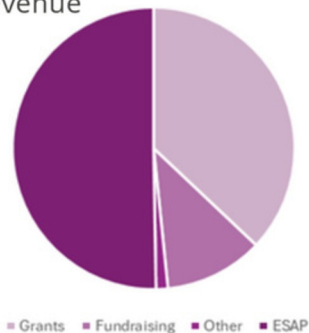
129 people attending the walk
@ Lake Burley Griffin

TREASURERS REPORT

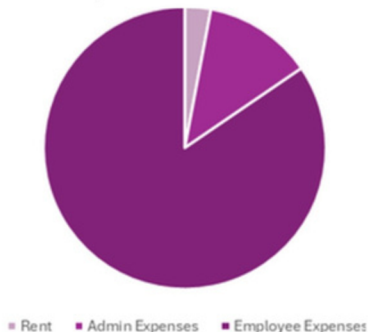
OUR LATEST NUMBERS

Epilepsy ACT secured funding of \$149,023 from the Department of Health for the 2023/24 year. Epilepsy ACT has managed to achieve a small profit of \$3,599 for the year. Whilst the receipt of the ESAP payments in the current year of \$202,065 boosted the revenue, the corresponding ESAP related expenses largely utilised this source of funding. The major source of revenue received during the year was through the ESAP income and additionally the grant from the Department of Health. The largest expense during the year was employee expenses.

Revenue



Expenses



Epilepsy Association (ACT) Incorporated

Committee Report

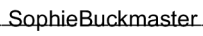
In accordance with the Associations Incorporations Act 1991 the Committee of the Epilepsy Association (ACT) Incorporated state the following in regard to the year ended 30 June 2024:

- (a) The names of the Committee Members during the financial year were:

Name	Position
Peter Brown	Chair
Richard Eccles	Vice Chair
Vicki Page	Deputy Chair
Fiona Allardyce	Secretary and Public Officer
Sophie Irving	Treasurer
Louise Grey	Committee Member
Mark Parkinson	Committee Member
Alison Darcy	Committee Member
Jake Boyle	Committee Member

- (b) The principal activities of the Association during the financial year were to provide assistance to people with and raise awareness of epilepsy.
- (c) No significant changes in the nature of these activities occurred during the year.
- (d) The result from ordinary activities of the Association for the year was a surplus of \$2,662 (2023: surplus of \$66,843).

Signed in accordance with a Resolution of the Committee.

Signature  Signature 
Name  Name 

Canberra ACT

15 November 2024

Epilepsy Association (ACT) Incorporated

Statement of Income and Expenditure For the Year Ended 30 June 2023

	Note	2024 \$	2023 \$
Revenue			
Donations		45,420	83,965
Grants		149,022	128,915
ESAP		155,318	88,717
Fund raising activities		-	21,793
Sales of goods		13,772	-
Other	2	37,510	32,970
Total revenue		401,042	356,360
Expenses			
Depreciation and amortisation expenses		3,258	2,948
Rent		11,534	10,724
Employee expenses		329,096	222,661
Administration expenses	3	54,492	53,184
Total expenses		398,380	289,517
Surplus for the year		2,662	66,843

The Statement of Income and Expenditure should be read in conjunction with the accompanying notes to the financial statements.

Epilepsy Association (ACT) Incorporated

Statement of Assets and Liabilities As at 30 June 2024

	Note	2024 \$	2023 \$
Current Assets			
Cash	4	311,925	262,548
Receivables	5	4,351	46,695
Financial assets – term deposits	6	106,978	104,013
Accrued interest		2,528	1,236
Other assets		9,031	7,169
Inventories		2,745	-
Total Current Assets		437,558	421,661
Non Current Assets			
Office equipment	7	8,982	12,241
Total Non Current Assets		8,982	12,241
Total Assets		446,540	433,902
Current Liabilities			
Trade and other payables	8	24,737	22,129
Employee benefits	9	16,614	9,736
Other Liabilities		490	-
Total Current Liabilities		41,841	31,865
Total Liabilities		41,841	31,865
Net Assets		404,699	402,037
Equity			
Retained surplus		404,699	402,037

The Statement of Assets and Liabilities should be read in conjunction with the notes to the financial statements.

Epilepsy Association (ACT) Incorporated

Cash Flow Statement

For the Year Ended 30 June 2024

	Note	2024 \$	2023 \$
<i>Cash Flow From Operating Activities</i>			
Grants received		149,022	128,915
Other receipts		294,854	194,728
Payments to suppliers and employees		(390,242)	(287,674)
Net cash (used in) provided by operating activities		53,634	35,969
<i>Cash Flow From Investing Activities</i>			
Purchase of equipment		-	(4,857)
(Purchase)/Proceeds from financial assets		(4,257)	(1,854)
Net cash (used in) provided by investing activities		(4,257)	(6,711)
Net (decrease)/increase in cash held		49,377	29,258
Cash at the beginning of the year		262,548	233,290
Cash at the end of the year	4	311,925	262,548

The Cash Flow Statement should be read in conjunction with the notes to the financial statements.

Epilepsy Association (ACT) Incorporated

Statement of Changes in Equity For the Year Ended 30 June 2024

	Retained Earnings	Total
Balance as at 1 July 2022	335,194	205,337
Surplus attributable to the members	66,843	40,529
Balance as at 30 June 2023	402,037	245,866
Surplus attributable to the members	2,662	89,328
Balance as at 30 June 2024	404,699	335,194

The Statement of Changes in Equity should be read in conjunction with the notes to the financial statements.

Notes to and Forming Part of the Financial Statements For the Year Ended 30 June 2024

1. Statement of Significant Accounting The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards - Simplified Disclosures of the Australian Accounting Standards Board (AASB), the Associations Incorporation Act 1991 of the ACT and the Australian Charities and Not-for-profits Commission Act 2012. The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial report of the Association was authorised for issue on the date of signing of the attached Committee's Report by the committee members.

(a) Depreciation of Office Equipment

Office equipment is depreciated over their estimated useful lives using the straight line method.

Profits and losses on disposal of plant and equipment are taken into account in determining the surplus for the year.

Minor capital items are written off in the year of acquisition.

(b) Income Tax

The Association is exempt from income tax under Subdivision 50-5 of the Income Tax Assessment Act 1997.

(c) Cashflows

For the purpose of the Statement of Cash Flows, cash includes cash on hand and deposits at call with the bank.

(d) Revenue Recognition

Operating Grants and Donations

When the Association receives operating grant revenue or donations, it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15. When both these conditions are satisfied, the Association:

- identifies each performance obligation relating to the grant;
- recognises a contract liability for its obligations under the agreement; and
- recognises revenue as it satisfies its performance obligations.

Where the contract is not enforceable or does not have sufficiently specific performance obligations, the Association:

- recognises the asset received in accordance with the recognition requirements of other applicable accounting standards (for example AASB 9, AASB 116 and AASB 138);

Notes to and Forming Part of the Financial Statements For the Year Ended 30 June 2024

(d) Revenue Recognition (continued)

- recognises related amounts (being contributions by owners, financial instruments, provisions, revenue or contract liability arising from a contract with a customer); and
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

If a contract liability is recognised as a related amount above, the Association recognises income in profit or loss when or as it satisfies its obligations under the contract.

Other income

All other sources of income are brought to account as income when the related goods or services have been provided and the income earned.

All revenue is stated net of the amount of goods and services tax.

**Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2024**

	2024 \$	2023 \$
Note 2 Other revenue		
Membership fees	-	135
Presentations	27,015	19,634
Interest	4,509	2,032
Telemarketing	-	500
Reimbursement	-	2,169
Sponsorship and Licensing Fees	5,800	-
Sundry income	186	8,500
Total	37,510	32,970

Note 3 Administrative expenses

Accounting Fees	4,000	-
Advertising and promotion	6,110	12,460
Bad debts	496	-
Bank charges	43	54
Cleaning & Pest Control	5	-
Client Support Expenses	414	-
Computer Expense	288	-
Computer Expense – Software	2,196	-
Consultants	-	454
Credit Card/ Merchant Fees	1,325	-
Donations	-	372
Entertainment Costs	1,128	-
Fund raising expenses	-	8,990
Gifts	-	1,228
Health & Safety	27	-
Insurance	8,687	2,952
Meeting and Events	9,340	-
Minor assets	320	326
Motor vehicle recovery	-	4,030
Postage, Freight and Courier	459	6,270
Purchases	9,897	-
Recruitment Expense	750	-
Repairs and maintenance	-	1,452
Security Expense	177	-
Staff Amenities	295	-
Stationery and printing	1,490	11,828
Stationery Expenses	295	-
Subscription and membership fees	783	2,026
Telephone, Fax and Internet	5,061	742
Training and Development	801	-
Travel and Accommodation	105	-
Total	54,492	53,184

Note 4 Cash

Cheque account	311,825	262,448
Petty cash	100	100
Total	311,925	262,548

	2024	2023
	\$	\$
Note 5 Trade receivables		
Trade receivables	2,038	31,376
Other receivables	2,313	15,319
Total	4,351	46,695

Note 6 Financial assets		
Term deposits	106,978	104,013
Total	106,977	104,013

Note 7 Office equipment		
Office equipment – at cost	32,340	32,340
Less: accumulated depreciation	(23,358)	(20,099)
Total	8,982	12,241

Note 8 Payables		
PAYG payable	4,370	9,474
Superannuation payable	2,517	6,295
GST payable/(receivable)	12,611	5,411
Accounts Payable	5,239	-
Total	24,737	22,129

Note 9 Employee Benefits		
Current – annual leave	15,756	9,736
Purchased Leave Liability	858	-
Total	16,614	9,736

Note 10 Related Party Disclosures

There were no transactions with related parties during the year.

Note 11 Association Details

The Association operates solely within the Australian Capital Territory and surrounding areas to provide assistance to people with and raise awareness of epilepsy.

The Association is incorporated in the Australian Capital Territory under the *Associations Incorporation Act 1991* (Association No. A00951).

The registered office and principal place of business of the Association is:

Shop 16, 1st Floor
Grant Cameron Community Centre
1b, 27 Mulley Street
Holder ACT 2611

Notes to and Forming Part of the Financial Statements For the Year Ended 30 June 2024

Note 12 Subsequent Events

The Committee is not aware of any significant events since the end of the reporting period.

Note 13 Financial Risk Management

The Association's principal financial instruments comprise cash at bank, term deposits, accounts payable. These financial instruments arise from the operations of the Association.

receivables and

